



S / S DJ Solutions Wedding / F W D J c b Form

Date: _____

Wedding Location: _____ Time: ____:____ Start ____:____ End

Reception Location: _____ Time: ____:____ Start ____:____ End

DJ Setup Time: (1.5 hrs) ____:____ Guests Arrival Time: _____

Couple Arrival Time: (announce in) ____:____ Dinner Time: ____:____

Bride: _____ Phone: _____

Groom: _____ Phone: _____

Wedding Party Members- In Order they will be introduced
(To be filled out if DJ is announcing wedding party members. Please write exactly how people should be introduced, i.e. Mr. and Mrs. Smith or Mr. and Mrs. Joe and Sally Smith, Reverend Allan Smith, etc.)

Bridesmaids, Groomsmen, Ushers (order in which introduced) Song?: _____

Flower Girl and Ring Bearer (if announced)

Matron/Maid/Man/Friend of Honor and Best Man/Woman/Friend

Parents/Grandparents/Others (if announced)

Married Couple:

(how to be announced in) _____ Song?: _____

Reception Events:

Speech given before dinner/buffet? Yes/No _____ By Whom? _____

Blessing before dinner/buffet? Yes/No _____ By Whom? _____

Will there be Toasts: Yes/No _____ When? _____

Who will do the toasts? (Best Man/Maid of Honor) _____

Additional Notes (Shoe Game, Sparklers, fireworks, etc:

Need Projector: ___Yes ___No (no additonal charge) **Uplighting: ___Yes ___No

Music Choices:

Background music style for dinner and cocktails: (Check all that apply)

___ Classical ___ Jazz ___ Love Songs
___ Piano ___ New Age ___ Other (List Selections Below)

Cake Cutting: Yes/No _____ Song for Cake: _____

Bouquet Toss: Yes/No _____ Song for Toss: _____

Garter Toss: Yes/No _____ Song for Toss: _____

Dollar Dance: Yes/No _____ When? _____

Dollar Dance Songs: _____

Special Dances:

First Dance (Married Couple): Yes/No _____

Song: Title and Artist

Bride and Father (step, etc.): Yes/No _____

Song: Title and Artist

Groom and Mother (step, etc.) Yes/No _____

Song: Title and Artist

Wedding Party/Parents: Yes/No _____ Notes: _____

Song: Title and Artist

Other Dances:

Dance Starter: Who's been married the longest/shortest? Yes/No _____

Shortest-to-Longest _____ or Longest-to-Shortest _____

Song: Title and Artist _____

Typical Participation Dances:

Electric Slide: Yes/No _____ Cupid Shuffle: Yes/No _____

Cha Cha Slide: Yes/No _____ Macarena: Yes/No _____

The Wobble: Yes/No _____ Footloose: Yes/No _____

Chicken Dance: Yes/No _____ Copperhead Rd Yes/No _____

Others: _____

Guests may request songs at the party: Yes/No _____

Songs you do not want played: _____

Dance Music Preferences for Open Dancing:

1950's _____ 1960's _____ 1970's _____ 1980's _____ 1990's _____

2000's _____ 2010's _____ Top 40 _____ Club Beats _____

Motown _____ Country _____ Big Band/Swing _____ Salsa _____

Rock-n-Roll _____ Reggae _____ Disco _____ Hip Hop _____

Specific Song Requests: (Music for dancing is best when played about 3 to 3.5 minutes long. You need about 15-20 songs for one hour of music. You may also just provide a few selections so we can determine the styles you prefer.)

Please include Title and Artist:

1. _____

2. _____

3. _____

4. _____

5. _____

6. _____

7. _____

8. _____

9. _____

10. _____

You may also attach or email additional music requests as needed.

Wedding Events:

Fill out this section if we are providing sound for the wedding ceremony. If we are only playing the Reception, please skip this portion down to the DJ Contract and Information page.

Wedding Rehearsal Date: _____

Wedding Rehearsal Time: __:___

Wedding Rehearsal Location: Same as Wedding Location ___Yes ___No

If not, where will the rehearsal be? _____

Providing Music ___Yes ___No

Providing Microphone for Officiant ___ Yes ___ No

Providing Microphone for a reader _____ Yes ___ No

If providing music, please fill out the Music Section and Ceremony Details

Music:

Played 30 minutes before the start of the wedding for the guests Music Style Preference:

(for example: guitar or piano instrumentals, piano guys, classical)_____

Ceremony Details

Seating of Grandparents/Parents Song(s):

Bridal Party Entrance Song(s):

Bride Entrance Song:

Special Song(s) (example: candle lighting, sand pouring, knot tying)

Any other Special Song(s):

Recessional (exit) Song:

Will the reception be _____ indoors or _____ outdoors

Is there a power outlet near the location where the DJ will be setting up? ___ Yes ___ No

Any other details that you wish to share about the ceremony?

DJ Contract and Information

1. Please inform your banquet manager that we will arrive 1 to 1 ½ hours before the guests arrive for setup. (Note: It takes approximately 1 hour to dismantle a full DJ and lighting set up.)
2. We require a space for one six or eight-foot rectangular table, a ten-foot lighting truss and two power outlets for all of our equipment. We can provide our own table if needed.
3. Consider setting your DJ station so that it is not in view of photo and filming opportunities. Also, please try and locate the DJ station as close to the dance floor as possible. (This seems to help guests feel more comfortable interacting with the DJ's and requesting songs.)
4. We request that all forms and music lists be returned to S and S DJ Solutions within 2 weeks of the event.

If you have special music, provide us with a CD or USB drive before the night of the event.

Other specific requests: _____

Price contracted for: _____

A deposit of \$100 is required at the time of booking for S and S DJ Solutions to hold your date.

Balance due upon completion of service: _____

Signature of Responsible Party: _____

Print above name: _____

S and S DJ Solutions Representative: _____

Thank you for your business!

S and S DJ Solutions

573-239-5639 Shannon Smith

573-230-8751 Kirt Dunwoody

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On the web: www.sandsdjsolutions.com